

STATUTORY INSTRUMENTS SUPPLEMENT
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S T A T U T O R Y I N S T R U M E N T S

2013 No. 11.

**THE POLICE (CONTROL OF PRIVATE SECURITY ORGANISATIONS)
REGULATIONS, 2013**

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S T A T U T O R Y I N S T R U M E N T S

2013 No. 11.

The Police (Control of Private Security Organisations) Regulations, 2013.

(Under sections 72 and 73(1) (p) of the Police Act, Cap 303)

IN EXERCISE of the powers conferred on the Minister responsible for Internal Affairs by section 73 (1) (p) of the Police Act, and in consultation with the Police Authority, these Regulations are made this 15th day of May, 2007.

PART I—PRELIMINARY.

1. Citation.

These Regulations may be cited as the Police (Control of Private Security Organisations) Regulations, 2013.

2. Interpretation.

In these Regulations, unless the context otherwise requires—

“accredited instructor” means a holder of an accredited instructor’s certificate issued by the Inspector General of Police under regulation 45 (3);

“accredited training school or institution” means a school or institution that has been accredited by the Inspector General of Police under regulation 45 (3) to provide training and instruction for security officers;

“authorised firearms” means firearms prescribed in Schedule IV for use by private security organisations, or which may be approved by the Inspector General of Police in writing;

“firearm certificate” means a certificate issued under section 3 of the Firearms Act;

“firearm lease agreement” means an agreement entered between a private security organisation and the Government for the leasing of approved government owned firearms for a specified period;

“instructors training manual” includes a training module with respect to security officers of various cadres as approved by the Inspector General of Police;

“Minister” means the Minister responsible for the Uganda Police Force;

“National Registration and Licensing Committee” means the committee established under regulation 5;

“operator’s license” means a license issued by the Inspector General of Police under regulation 8 to a private security organisation to operate a specified security business.

“Operational personnel” means employees of a private security organisation who may by virtue of their appointment, be engaged in the actual business of a security nature, other than administration and management;

“Police Force” means the Uganda Police Force;

“private security officer” means a person employed by a private security organisation to perform security work;

“private security organisation” means an organisation which undertakes private investigations as to facts or as to the character of a person or an organisation which undertakes training services in security matters and firearms range services or one which performs services of watching, guarding, escorting or patrolling for the purpose of providing protection against crime;

“serious offence” means an offence which is punishable by imprisonment for two years or more.

3. Application.

(1) These Regulations apply to all private security organisations registered in Uganda.

(2) No organisation shall perform or offer security services in Uganda unless it is registered as a private security organisation.

4. Powers of Inspector General of Police.

(1) The Inspector General of Police shall supervise and regulate the activities of private security organisations in Uganda.

(2) The Inspector General of Police shall ensure that private security organisations operate within in the laws of Uganda and in compliance with these Regulations.

5. The National Registration and Licensing committee.

(1) In exercising his or powers conferred under regulation 4, the Inspector General of Police shall appoint a committee which shall assist the Inspector General of Police to carry out the following—

- (a) inspect private security organisations to ensure their compliance with these Regulations;
- (b) investigate complaints by private security organisations and from the public;
- (c) evaluate applications for registration and make recommendations to the Inspector General of Police;
- (d) recommend to the Inspector General of Police the de-registration or suspension of a private security organisation;
- (e) recommend to the Inspector General of Police to de-register a private security officer; and
- (f) monitor the performance of private security organisations.

(2) The National Registration and Licensing Committee shall consist of one representative each of—

- (a) the Criminal Investigations Department;
- (b) the Special Branch of the Police Force;
- (c) the Legal Department of the Police Force;
- (d) private security organisations;
- (e) the Firearms Control Department;
- (f) the Finance Department of the Police Force;
- (g) the Internal Security Organisation;
- (h) the External Security Organisation;
- (i) the Chief of Military Intelligence;
- (j) the Government Security Office; and
- (k) the Inspectorate of Military Equipment of the Uganda People's Defence Forces.

(3) The chairperson of the Committee shall be the Commissioner in the Police Force in charge of Private security.

(4) The chairperson shall preside at all meetings of the Committee and in his or her absence, a person elected by the other members present shall preside.

(5) The quorum of the Committee is seven.

(6) Any decision at a meeting of the Committee shall be determined by a simple majority of the members present.

(7) A member of the Committee shall have one vote and where there is an equality of votes; the chairperson or the person presiding at the meeting shall have a casting vote.

(8) The Committee may invite any person to any of its meetings but that person shall not vote at the meeting.

(9) Subject to this regulation, the Committee may regulate its own procedure.

6. Application to operate a private security organisation.

(1) An application to operate a private security organisation in Uganda shall be the form specified in Schedule I to those Regulations and shall be in triplicate, addressed to Inspector General of Police.

(2) An application under regulation (1) shall be submitted to the Chairperson of the District Security Committee, the area Police Commander and Chairperson of the National licensing Committee for their appropriate remarks and onward transmission to the Inspector General of Police.

(3) A foreign investor who intends to operate as private security organisation, shall fulfill all the necessary formalities with the Uganda Investment Authority before submitting an application to the Inspector general of police.

7. Registration of private security organisations.

Where the Inspector General of Police is satisfied that an application made under regulation 6 fulfills all the necessary procedures for as registering a private security organisation, he or she shall recommend the application for registration of a limited liability company with the Registrar of Companies.

8. License.

(1) On production by the applicant of a certified copy of the articles and memorandum of association of the organisation, the Inspector General of Police may issue to the applicant an appropriate operator's license for operating the specific type of security business.

(2) The operator's license shall be in the form set out in Schedule II to these Regulations.

(3) The Inspector General of Police shall notify the Minister of any license issued in accordance with sub regulation (1).

9. Categories of private security organisations.

(1) Private security organisations are categorised for licensing by the Inspector General of Police in the categories prescribed in Schedule III to these Regulations.

(2) A separate licence shall be issued for each category of security business to be carried out by a private security organisation.

10. Suspension or cancellation of licence.

Without prejudice to the operator's right to reapply for a licence, the Inspector General of Police may at any time, suspend or cancel an operator's licence, where the operator has not complied with these Regulations or any other law.

11. Renewal of operator's licence.

(1) An operator's licence may be renewed annually, on application, subject to proven satisfactory performance by the applicant for the previous year and payment of appropriate fees for the category of security services for which renewal of the licence is sought.

(2) The New Year for renewal of operator's licence purposes shall commence on every 1st day of January in a given year.

12. Security equipment.

(1) A private security organisation may, on application to the Inspector General of Police, be authorised to use the following categories of security equipment for which the relevant operator's licence shall first be obtained—

- (a) firearms and ammunition as prescribed in Schedule IV to these Regulations;
- (b) approved electronic alarms and surveillance equipment;
- (c) approved defensive tools.

(2) For the avoidance of doubt, any electronic security equipment used to interfere with the lawful privacy of an individual shall not be licensed or approved.

(3) The Inspector General of Police may, from time to time, issue circulars, instructions or guidelines relating to the use of security equipment.

13. Registration of private security officers.

(1) Every private security officer shall register with the Inspector General of Police before he or she is employed by a private security organisation as a security officer.

(2) An application for registration as a private security officer shall be in Form A set out in Schedule V to these Regulations.

(3) Upon being satisfied that an applicant is a qualified and is a fit and proper person to be employed as a private security officer, the Inspector General of Police shall issue a certificate of registration in the form prescribed in Schedule VI to these Regulations, approving that person to obtain employment as a private security officer.

(4) A certificate of registration referred to in sub regulation (3) shall be annual and expire on the 31st of December of each year.

(5) Upon an application for renewal of a certificate of registration set out in Form B in Schedule V to these Regulations, the Inspector General of Police may renew a certificate of registration of a private security officer.

PART III—OPERATIONAL CONTROL.

14. Obligations of private security organisations.

A private security organisation shall—

- (a) provide quality services to its clients;
- (b) not transfer the cost of equipment and materials such as radio calls, batons, whistles and uniform used by the organisation to its personnel;
- (c) take up appropriate insurance cover for its employees;
- (d) ensure that all necessary licences, approvals or authorisations for carrying out private security business are duly obtained; and
- (e) ensure that it promptly pays wages and allowances to its personnel.

15. Undertaking to report to C.I.D or Unit Police Commander.

(1) A private security organisation shall make a report to the District Criminal Investigations Officer when investigating any matter of a criminal nature, detailing the nature of the matter under investigation and where required to do so, provide further information requested by the District Criminal Investigations Officer.

(2) When investigating any other matter not referred to in subregulation (1), a private security organisation shall make and submit a report in relation to the investigation and nature of the matter under investigation to a Unit Police Commander.

(3) The final report of any investigations referred to in this regulation shall be cleared by the officers referred to in subregulations (1) and (2) before submission to a client.

16. Human rights to be observed.

All private security organisations shall observe and ensure strict observance of human rights of and by their employees.

17. Regular contact with Police Force.

All private security organisations shall keep in regular contact with police operations services and shall report any incidents of a security nature which might necessitate the use of the specialised services of the Police Force.

18. Supervisory role of Inspector General of Police.

(1) For the purposes of ensuring that private security organisations perform their duties efficiently and effectively the Inspector General of Police shall set standards of performance and ensure that there is—

- (a) proper and regular training of all the personnel of a private security organisation;
- (b) proper custody, use and disposal of firearms and ammunition;
- (c) minimal risks to the employees of private security organisations;

- (d) employment by private security organisations of vetted persons with no criminal record; and
- (e) adherence to government policies on security.

19. Supplementary role of District Security Committee.

(1) Subject to these Regulations, the District Security Committee shall assist the Inspector General of Police at the district level to—

- (a) inspect private security organisations to ensure compliance with these Regulations and submit a report of inspection to the Inspector General of Police;
- (b) monitor the deployment, salaries and training offered to personnel by private security organisations;
- (c) oversee the recruitment of operational personnel by a private security organisation and make the following returns—
 - (i) total number of private security organisations operating in the district;
 - (ii) total number of applications forwarded to the Inspector General of the Police for recommendation to register as a private security organisation.

(2) Subject to these Regulations, a Regional Police Commander shall carry out quarterly inspections of private security organisations and submit to the Inspector General of Police a quarterly report on the performance of each private security organisation in his or her area.

(3) The District Police Commander shall submit monthly returns to the Inspector General of Police on the following—

- (a) personnel employed by a private security organisation;
- (b) any crimes committed by operational personnel of a private security organisation;

- (c) the methods of deployment employed by a private security organisation; and
- (d) the number of firearms used by the private security organisation and the condition of the firearms.

20. Reports to Inspector General of Police.

A private security organisation shall submit to the Inspector General of Police quarterly reports concerning its operations.

21. Annual performance certificates.

(1) The Inspector General of Police shall issue annual performance certificates to private security organisations, which shall be graded as follows—

- (a) exemplary;
- (b) very good;
- (c) good;
- (d) satisfactory; or
- (e) poor.

(2) An annual performance certificate shall be in the form specified in Schedule VII to these Regulations.

22. Cancellation of registration.

(1) The Registrar of Companies may cancel the registration of a private security organisation where—

- (a) the Inspector General of Police is satisfied that the organisation is operating below the prescribed standards;
- (b) the Inspector General of Police is satisfied that the organisation is a security risk to the state; or
- (c) the Inspector General of Police is satisfied that these Regulations have not been complied with by that organisation.

(2) Where the registration of a private security organisation is cancelled, the private security organisation shall surrender all security equipment and all uniforms in its possession to the Inspector General of Police and the Inspector General of Police shall determine their mode of disposal.

23. Uniforms.

(1) The employees of a private security organisation which undertakes guard or escort services shall be dressed in uniform while on duty.

(2) The uniform of a private security organisation shall be adequately described and notified to the public through the *Uganda Gazette* and at least in one daily local newspaper.

(3) No uniform or part of a uniform belonging to a private security organisation shall be the same in style, colour and texture of any uniform used by another private security organisation or by government security forces.

PART IV—ARMS AND AMMUNITION.

24. Conformity with Firearms Act.

The provisions relating to firearms in these Regulations shall apply in conformity with the Firearms Act.

25. Inspector General of Police to approve types of arms and ammunition.

The Inspector General of Police shall approve the types of arms, ammunition and magazines to be used by a private security organisation in conformity with the Firearms Act.

26. Importation, acquisition or purchase of firearms.

A private security organisation shall seek recommendation from the Inspector General of Police to the Minister for authority to import, acquire or purchase specified quantities and types of firearms and ammunition and any other security equipment.

27. Leasing of firearms.

A private security organisation may lease firearms of the quantities and types authorised under regulation 25 from Government in accordance with guidelines issued by the Inspector General of Police stating the terms and conditions to be observed under the firearm lease agreement.

28. Purchase of scheduled arms and ammunition.

Any application for the purchasing of arms and ammunition specified in Schedule IV within or outside Uganda shall be subject to the existence of an approved operator's licence issued under these Regulations.

29. Personnel to be trained in the use of arms.

All employees of a private security organisation who are detailed to use arms shall be adequately trained for the purpose and the Inspector General of Police shall be responsible for the standardisation of the training procedures in the use of arms.

30. Training of armed employees.

(1) Only personnel possessing a certificate of competence in firearms management as set out in Schedule VIII to these Regulations, issued by the Inspector General of Police on the recommendation of an accredited instructor or an accredited training school or institution shall be eligible to use firearms.

(2) A private security organisation which is licensed to use firearms shall ensure that all its personnel who are eligible to use firearms are properly and regularly trained and instructed in the use of the firearms supplied.

(3) A private security organisation shall not employ any person as a security guard without that person being duly registered as a Private Security Officer.

31. Use of authorised firearms.

An employee of a private security organisation may use authorised firearms in the following circumstances—

- (a) in self-defence against an armed attack or the defence of any other person who may be under the protection of the employee from the threat of death or grave injury arising from such an armed attack;
- (b) when attempting to arrest a person who, to his or her knowledge, is fleeing from lawful custody after committing or suspected to have committed a serious offence and the person fleeing does not stop voluntarily or by any other lawful means;
- (c) to stop any serious threat to life or property if police assistance cannot be called in time to avert the threat.

32. Recording of movements of firearms.

(1) Every armed private security organisation shall maintain a firearms register and all movements of firearms shall be recorded and accounted for.

(2) A person shall not move firearms for deployment or repair without acquiring a movement permit.

(3) A firearms movement permit shall be issued by the District Police Commander, or Regional Police Commander or the Inspector General of Police, depending on jurisdiction, and shall be in the form specified in Schedule IX to these Regulations.

33. Possession of firearm certificate by operational personnel.

A private security officer shall, while on duty and in possession of a firearm, carry on him or her a valid firearm certificate in respect of his or her firearm.

34. Submission of returns on firearms.

Every private security organisation shall submit monthly returns and an account of the arms and ammunition within its possession to the Inspector General of Police.

35. Inspector General of Police to inspect arms and ammunition.

The Inspector General of Police shall, once in every four months, inspect the armoury, arms and ammunition in possession of a private security organisation.

36. Destruction of arms and ammunition.

(1) The destruction of any damaged firearms or expired ammunition owned by a private security organisation shall only be done after obtaining a court order for the destruction, and notifying the Inspector General of Police of the destruction.

(2) The destruction of firearms by a private security organisation under this section shall be witnessed by the area licensing officer.

37. Standard instructions.

The Inspector General of Police may, from time to time, issue standard instructions to private security organisations regarding firearms.

PART V—PERSONNEL.

38. Recruitment.

(1) A private security organisation shall not employ a person who is not a citizen of Uganda as a private security officer.

(2) Before a private security organisation employs a non-citizen, other than as a private security officer, it shall obtain the permission of the Inspector General of Police to do so.

39. Travel abroad.

(1) A director or other similar officer of a private security organisation shall notify the Inspector General of Police before he or she leaves Uganda.

(2) Any staff of a private security organisation employed as operational personnel and who intends to travel outside Uganda must obtain permission from the managing director or similar officer charged with the management of the organisation.

(3) Where the managing director or similar officer grants permission to any operational personnel staff to travel abroad, he or she shall notify the Inspector General of Police of the travel of such staff.

(4) A private security organisation shall submit to the Inspector General of Police monthly returns on the travel abroad of its employees.

40. Particulars of personnel to be submitted.

The particulars and fingerprints of the operational personnel in every private security organisation shall be submitted to the Inspector General of Police within two weeks after recruitment or appointment.

41. Returns of personnel.

(1) A private security organisation shall submit quarterly returns of personnel employed by it to the Inspector General of Police.

(2) A private security organisation shall submit monthly returns on payment of salaries to its employees to the Inspector General of Police.

42. Mutinous behaviour by employees.

(1) The employees of a private security organisation who are detailed to use firearms shall not use firearms in order to negotiate for any welfare affecting their terms and conditions of service.

(2) The employees shall follow the proper legal channel of settling industrial disputes.

43. Code of Conduct for private security officers.

(1) Every private security officer registered under these Regulations shall be subject to the code of conduct provided in the Schedule XII to these Regulations.

(2) A person who contravenes a provision of the Code of Conduct commits a disciplinary offence and shall be dealt with by the National Registration and Licensing Committee as appropriate.

44. Inspector General of Police to give technical advice.

The Inspector General of Police may provide technical advice to a private security organisation on any security matter and the private security organisation shall comply with such technical advice if so directed.

45. Accredited training schools, institutions and instructors.

(1) The Inspector General of Police may approve accredited training schools and institutions and accredited instructors for the purpose of training private security officers.

(2) An application to operate as an accredited training school shall be in Form A set out in Schedule X to these Regulations and an application to be an accredited instructor shall be in Form B set out in Schedule X to these Regulations.

(3) A certificate of accredited training schools and institutions and accredited instructors shall be in the form prescribed in Part A and B respectively of Schedule XI to these Regulations.

(4) The Inspector General of Police shall approve instructors training manuals for accredited training schools and institutions.

46. Inspector General of Police may delegate functions.

The Inspector General of Police may delegate any of his or her functions under these Regulations to a senior police officer and any authorisation, approval, or licence issued in conformity with such delegation shall be taken to be given by the Inspector General of Police.

47. Inspector General of Police may issue guidelines.

The Inspector General of Police may, in writing, issue guidelines, in conformity with these Regulations, for the better control, supervision and regulation of private security organisations.

48. Prohibited business.

(1) A private security organisation shall not act as an arbitrator, debt collector or carry out a similar role in any dispute.

(2) In carrying out its business, particularly investigations, a private security organisation shall not charge any fee or demand any monetary benefit from suspects or witnesses to the investigation.

49. Appeal to the Minister.

(1) A person aggrieved by the decision of the Inspector General of Police may appeal against the decision to the Minister within two months from the date on which the decision was made.

(2) An appeal made under this regulation shall be made in writing.

(3) On an appeal the Minister may either dismiss the appeal or give such directions as he or she may think fit to the Inspector General of Police on the matter.

50. Revocation of S.I. 303-8.

The Control of Private Security Organisation Regulations are revoked.

51. Existing private security organisations.

(1) A private security organisation registered as such before the commencement of these Regulations shall be taken to be registered in accordance with these Regulations.

(2) A private security organisation referred to in subregulation (1) shall submit to the Inspector General of Police all the necessary information and particulars required of new applicants for consideration, to enable the Inspector General of Police to issue the appropriate operator's licence.

SCHEDULES

SCHEDULE I

Regulation 6(1)

Shs.5000

TO BE FILLED IN TRIPLICATE

UGANDA POLICE FORCE

TO: The Inspector General of Police,
Police Headquarters,
KAMPALA.

**APPLICATION FOR OPERATOR'S LICENCE FOR A PRIVATE
SECURITY ORGANISATION**

PART I - PARTICULARS OF APPLICANT.

1. Name of Applicant:.....
Designation:.....
Address (postal & physical):.....

2. Names of Shareholders or directors:

Name	Status (Shareholder or holders)	Nationality	Physical Address
1.
2.
3.
4.
5.

Attach two passport size photographs of directors.

3. (i) Name of private security organisation to be registered:.....
.....
.....
- (ii) Area of operation:.....

- (iii) Bankers:.....
.....
.....
- (iv) How many operational personnel will your organisation employ?
.....
.....

PART II – TYPE OF PRIVATE SECURITY ORGANISATION

- 1. Type of private security organisation applied for:.....
.....
- 2. (i) Whether it is intended to use firearms on not: YES/NO (*delete as appropriate*)
- (ii) If it is intended to use firearms in the security business applied for?
YES/NO

If yes, please specify the nature of arms: (*Also fill in Part III*):

Type of arms	Description	Source (local/ imported)
.....
.....
.....
.....
.....

- (iii) If it is intended to use security equipment in the business?
YES/NO

If yes, please specify the type of equipment to be used.

Type of arms	Description	Source (local/ imported)
.....
.....
.....
.....
.....

PART III – CUSTODY OF FIREARMS /EXPLOSIVE AND FINGERPRINT VETTING.

- 1. (i) Do you declare that you shall construct appropriate storage for firearms (including any explosive materials) subject to approval by the Inspector General of Police? YES/NO (*delete as appropriate*).

If NO, please give your reasons:.....
.....

- (ii) Indicate whether all or some of your employees will undergo the required fingerprint vetting. ALL/SOME (*delete as appropriate*)

- (iii) Specify categories of employees whose fingerprints shall be vetted:.....
.....

PART IV – RECOMMENDATION.

(Foreign investors need not fill this part but should attach personal recommendations of good conduct from their local police forces or their foreign mission representative in Uganda).

- 1. Remarks of the Chairman of the District Security Commissions:.....
.....
.....

- 2. Remarks of area Police Commander:.....
.....
.....

- 3. Remarks of the National Registration and Licensing Committee:.....
.....
.....

SCHEDULE II

Regulation 8 (2)

UGANDA POLICE FORCE

LICENCE TO OPERATE A PRIVATE SECURITY ORGANISATION.

(Under Regulation 8 (2) of the Police (Control of Private Security Organisations) Regulations, 2013)

This is to certify that having satisfied the requirements for carrying out private security business in Uganda is hereby granted permission to operate the services ofin category.....of schedule III to these regulations.

This licence is issued for the year beginning 20..... and ending20.....

Issued on20.....

.....
INSPECTOR GENERAL OF POLICE

SCHEDULE III

Regulation 9 (1)

CATEGORIES AND FEES OF PRIVATE SECURITY BUSINESS

Category	Fees
A. Guard and Escort	400,000/=
B. Investigations	150,000/=
C. Guard, Escort and Electronic surveillance	600,000/=
D. Consultancy	150,000/=
E. Guard, Escort and Investigations	500,000/=
F. Training Schools	2,000,000/=

SCHEDULE IV

Regulation 2, 12 (1) (a) and 28

CATEGORIES OF FIREARMS AND AMMUNITION THAT MAY BE AUTHORISED FOR USE BY PRIVATE SECURITY ORGANISATIONS

A. SELF HOUSING SEMI-AUTOMATIC FAMILY OF RIFLES.

	Type	Caliber of Ammunition
(a)	SAR	7.62 mm
(b)	SLR	7.62 mm
(c)	She gun	7.62 mm

B. SHOT GUN FAMILY

	Type	Caliber
(a)	SB/SG	12 bore
(b)	DB/SG	12 bore
(c)	Greener Gun	12 bore
(d)	Pump Action	12 bore

The shot-gun family considers both single and double barrel type

C. REVOLVER FAMILY

	Type	Caliber
(a)	Revolver	22 mm
(b)	Revolver	3.2 mm
(c)	Revolver	38 mm
(d)	Revolver	45 mm

D. BOLT ACTION/ AND SINGLE SHOT RIFLE FAMILY

	Type	Caliber
(a)	Riffle	.303 mm

9. Names of Parents:

Father..... Alive
Dead

Mother..... Alive
Dead

Current place of residence of parents

10. Next of Kin

PART II

Personal Records:

11. Educational Standard:

Year	School	Award

School Attended:

Course	School/Institution	Year

- 12. Type of training/ courses undertaken:
- 13. Have you ever been convicted of any criminal offence?

Yes

No

PART III

1. Your employer and Address:	Date joined

14.

Name	Designation	Address & telephone number

15. Give two referees and their Address

Declaration:

I

declare and affirm that all the information herein contained is to the best of my knowledge true and correct and that any false declaration by myself would result in my application for registration disqualified.

Date:.....

Signature:.....

PART IV:

FOR OFFICIAL USE ONLY

Personal Registration No.:

Fingerprints search results:

.....
.....
.....
.....

Approval:

.....
.....
.....
.....

Date:.....

Signature:.....

.....
.....
12. Name of your present employer? Date joined
.....

13. Any additional/refresher courses undertaken?
.....
.....
.....

14. Have you ever been convicted of any disciplinary offence? Yes No
If so give details
.....

15. Have you ever been convicted any criminal offence? Yes No
If so give details
.....

16. Was your registration cancelled? Yes No
If so give details
.....
.....
.....

Declaration:

I..... declare and affirm that the information I have given is to the best of my knowledge true and correct and that any false declaration by myself would result in my application for registration to be disqualified.

Signed..... Date.....

Recommendation:

Remarks of the National Registration and Licensing Committee.

.....
.....
.....Registration No.:

.....
Signature:..... Date:.....

SCHEDULE VI

Regulation 13(3)

UGANDA POLICE FORCE

CR No.....

CERTIFICATE OF REGISTRATION OF PRIVATE SECURITY OFFICER

(Under regulation 13 (3) of the Police (Control of Private Security Organisations) Regulations, 2013)

This is to certify that.....having
attained relevant training as a Security Officer in the following fields:

.....
.....
.....
.....
.....

has been registered as a Security Officer, for the period
from.....to.....20....

Date.....20...

.....
INSPECTOR GENERAL OF POLICE

SCHEDULE VII

Regulation 21(2)

UGANDA POLICE FORCE

CERTIFICATE OF PERFORMANCE

(Under Regulation 21(2) of the Police (Control of Private Security Organisations) Regulations, 2013)

This is to certify that.....having operated the business of a private security organisation in Uganda for the year 20..... was awarded the grade of.....

Date.....20.....

.....
INSPECTOR GENERAL OF POLICE

CC NO.

UGANDA POLICE FORCE

CERTIFICATE OF COMPETENCE

(Under Regulation 30 (1) of the Police (Control of Private Security Organisations) Regulations, 2013)

This is to certify that

.....
has been tested and found competent in firearms handling and use of
firearms in the following categories:-

.....
.....

Valid from20.....to.....20.....

Date of issue..... 20.....

.....
INSPECTOR GENERAL OF POLICE

SCHEDULE VIII

Regulation 30(1)

SCHEDULE IX

Regulation 32(3)

UGANDA POLICE FORCE

PERMIT NO.

FIREARMS MOVEMENT PERMIT

(Under Regulation 32(3) of the Police (Control of Private Security Organisations) Regulations, 2013)

Permission is granted to.....of
..... to transport the following firearms and ammunition
from.....to.....

Firearms: (quantity, type and identification number)

.....
.....
.....
.....

Ammunition: (quality and calibre).....for
the purpose of deployment/operations/repairs/surrendering (delete as appropriate).

Valid from to.....

.....
AUTHORISING OFFICER
(UNIT POLICE COMMANDER)

.....
RECEIVING OFFICER
(UNIT POLICE COMMANDER)

SCHEDULE X

FORM A

UGANDA POLICE FORCE

Regulation 45(2)

Inspector General of Police
Police Headquarters
KAMPALA.

**APPLICATION FOR ACCREDITATION OF A TRAINING
SCHOOL/INSTITUTION**

*(Under Regulation 45(2) of the Police (Control of Private Security
Organisations) Regulations, 2013)*

1. Name of applicant:

.....

2. Date of birth:

.....

3. Designation:

.....

4. Post office address:

.....

5. Email address:

.....

6. Telephone number:

.....

7. Citizenship:

.....

8. Name of Shareholders/ Directors:

<i>Name</i>	<i>Shareholder/ Director</i>	<i>Nationality</i>	<i>Physical Address</i>
-------------	----------------------------------	--------------------	-----------------------------

- | | | | |
|----|-------|-------|-------|
| a) | | | |
| b) | | | |
| c) | | | |

9. Name of Private Security School/Institution to be accredited:

.....

10. Physical address

.....

(No change of Physical address unless duly authorized by IGP)

PART II

11. Do adequate facilities for practical and classroom training exist?

Yes	No	Not adequate
-----	----	--------------

12. What type of courses does the school intend to offer?

- a)
- b)
- c)
- d)
- e)

13. Are the training facilities adequate to offer comprehensive instruction of trainees?

Yes	No
-----	----

14. Are the following material on hand for all the courses for which the school has applied for?

a)	Course Syllabus/Curriculum	Yes	No
----	----------------------------	-----	----

- b) Training Aid Yes No
- c) Instructors Manual Yes No
- d) Students Manual Yes No
- e) Block Programme Yes No

Name	Reg. No.	Accredited type of course

15.

What is the proposed maximum number of trainees?

.....

16. Particulars of instructors:

(attach the CVs of the Instructors and photographs)

17. Are you running any Private Security establishment/Organisation?

Yes No

18. If so give the name of the organisation.....

19. What Security equipment does the school intend to use?

.....

Date:.....

Signature:.....

PART III

2.0 Recommendations:

(Foreign investors are required to attach personal recommendations of good conduct from their Local Police Forces or their foreign representatives in Uganda)

Remarks of the District Police Commander

.....

.....
.....

Date:..... *Signature:*.....

17. Remarks of the Chairman District Security Committee:

.....
.....
.....
.....

Date:..... *Signature:*.....

18. Remarks of the National Registration and Licensing Committee:

.....
.....
.....
.....

Date:..... *Signature:*.....

(Chairperson, National Registration and Licensing Committee)

8. Current place of residence:

.....

9. Marital Status: *Married* *Single*

10. Name of Parents:

Father..... Alive Dead

Mother..... Alive Dead

11. Current place of residence of parents:

.....

Next of Kin:

.....

Address:

.....

PART II

<i>School</i>	<i>Year</i>	<i>Award</i>

12. Education Standard:

.....

<i>Course</i>	<i>School/Institution</i>	<i>Year</i>

PART IV:

FOR OFFICIAL USE ONLY

Personal Registration No.:

.....

Fingerprint search results:

.....

Disciplinary records:

.....

Approval:

.....
.....
.....
.....

SCHEDULE XI

PART A

FROM A

UGANDA POLICE FORCE

Regulation 45(3)

Shs. 50,000

POLICE FORM.....

**CERTIFICATE OF ACREDITED TRAINING
SCHOOL/INSTITUTION**

*(Under Regulation 45(3) of the Police (Control of Private Security
Organisations) Regulations, 2013)*

This is to certify that M/S.....having
satisfied the requirements for operating a private security training school/
institution in Uganda is accredited as a private security training
school/institution for the period from..... 20.....
to.....20.....

Issued on.....20.....

.....
INSPECTOR GENERAL OF POLICE

PART B

FORM B

UGANDA POLIC FORCE

Regulation 45(3)

Shs. 50,000

NO.....

POLICE FORM

CERTIFICATE OF ACCREDITED INSTRUCTOR

(Under Regulation 45(3) of the Police (Control of Private Security Organisations) Regulations, 2013)

This is to certify that Mr./Mrs./Miss.....
having satisfied the requirements for carrying out duties of a Private security instructor in the field of:
.....
.....in Uganda is accredited as a private security instructor for the period from
20..... to.....20.....

Issued on.....20.....

.....
INSPECTOR GENRAL OF POLICE

SCHEDULE XII

Regulation 43

This Code of Conduct applies to persons employed as security operatives of a private security organisation.

1. A private security officer shall not be insubordinate or disobey lawful and reasonable orders.
2. A private security officer shall not convert property of any person or the client which comes into his custody or protection by virtue of being an employee of a private security organisation.
3. A private security officer shall conduct himself in a most decent and dignified manner at all times as an example of orderliness and law abiding.
4. A private security officer shall not compromise law enforcement by receiving or giving bribes or any undue gratification.
5. A private security officer shall not maliciously cause damage to any property of the company or client.
6. A private security officer shall not neglect duty.
7. A private security officer shall not consume alcohol while on duty or in uniform or in possession of a weapon.
8. A private security officer shall not exhibit riotous, disorderly or nuisance behaviour while on company premises or at the workplace.
9. A private security officer shall not indulge in sexual harassment.
10. A private security officer shall not sleep while on duty.
11. A private security officer shall not report on duty late.
12. A private security officer shall not withdraw from duty or absent himself or herself from duty without reasonable cause.
13. A private security officer shall not misuse company equipment or

property in his or her possession.

14. A private security officer shall not engage in discreditable conduct and irregular conduct, that is to say, if her or she acts in a disorderly manner or any manner prejudicial to discipline or likely to bring discredit to the reputation of the private security industry.
15. A private security officer shall not smoke while on duty.
16. A private security officer shall wear uniform or any uniform parts or protective gear provided while on duty.
17. A private security officer shall not desert from his employment.
18. A private security officer shall not behave in a scandalous manner.
19. A private security officer shall not behave in an uncivil manner or use improper language to any member of the public or the employer.
20. A private security officer shall not interfere unnecessarily in any matter or with any person which or who is outside the scope of his authority.
21. A private security officer shall not improperly dress by carrying or wearing items which are not part of the uniform or appear dirty in uniform or untidy in person.
22. A private security officer shall not use unnecessary violence to any person with whom he or she may be brought into contact in the execution of duty.
23. A private security officer shall not beg or seek credit from a client.
24. A private security officer shall not negligently discharge or use a firearm.
25. A private security officer shall not engage without authority in any unauthorised deployment.
26. A private security officer shall not be unfit for duty for reason of intoxication through alcohol or other beverage or drugs.

Cross References

The Firearms Act, Cap. 299

The Police Act, Cap.303

The Police (Control of Private Security Organisations) Regulations, S.I 303-8

A handwritten signature in black ink, appearing to read 'Ruhakana Rugunda', written in a cursive style.

HON. RUHAKANA RUGUNDA (DR.)

Minister of Internal Affairs