

STATUTORY INSTRUMENTS SUPPLEMENT

to The Uganda Gazette No. 68 Volume CVIII dated 20th November, 2015

Printed by UPPC, Entebbe, by Order of the Government.

S T A T U T O R Y I N S T R U M E N T S

2015 No. 67.

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S T A T U T O R Y I N S T R U M E N T S

2015 No. 67.

The Registration of Persons Regulations, 2015.

(Under section 85 of the Registration of Persons Act, 2015, Act 4 of 2015)

IN EXERCISE of the powers conferred upon the Minister responsible for internal affairs by section 85 of the Registration of Persons Act, 2015, these Regulations are made this 8th day of October, 2015.

PART I—PRELIMINARY

1. Title.

These Regulations may be cited as the Registration of Persons Regulations, 2015.

2. Interpretation.

In these Regulations, unless the context otherwise requires—

“Act” means the Registration of Persons Act, 2015;

“Authority” means the National Registration and Identification Authority;

“biometric” includes DNA, fingerprint, eye retina, iris, voice pattern, facial pattern, hand measurements and any other thing as may be determined by the Board;

“currency point” has the value assigned to it in Schedule 1;

“identity card reader” means an instrument which—

- (a) produces, from the data embodied in an identification card, information on the identification card; or

- (b) scans an individual's fingerprint with the data stored in an identification card;

“Register” means the National Identification Register established under the Act;

“SIM” means subscriber identification module.

PART II—NATIONAL IDENTIFICATION REGISTER

3. National Identification Register.

(1) The National Identification Register established under the Act shall be divided into four Parts.

(2) Part One of the Register shall contain information relating to citizens required to be registered under the Act.

(3) Part Two of the Register shall contain information relating to aliens required to be registered under the Act.

(4) Part Three of the Register shall contain information relating to births occurring in Uganda.

(5) Part Four of the Register shall contain information relating to deaths occurring in Uganda.

(6) Part One of the Register shall in respect of each person required to be registered under the Act, contain the following—

- (a) name and date of birth;
- (b) information relating to citizenship and details of the citizenship;
- (c) information relating to—
 - (i) place of birth;

- (ii) details of parents;
- (iii) clan;
- (iv) tribe, where applicable;
- (v) sex;
- (vi) marital status;
- (vii) details of spouse, where applicable;
- (viii) education and profession, where applicable;
- (ix) occupation, where applicable;
- (x) address;
- (d) passport number, where applicable;
- (e) personal biometric information.

(7) Part Two of the Register shall in respect of each person required to be registered under the Act, contain the following—

- (a) name and date of birth;
- (b) nationality;
- (c) details relating to duration of residence in Uganda;
- (d) information relating to—
 - (i) sex;
 - (ii) marital status;
 - (iii) details of spouse where applicable;
 - (iv) profession;
 - (v) occupation;
 - (vi) address;
- (e) passport details, where applicable;

- (f) personal biometric information including fingerprint or any other biometric information prescribed by the Minister.

4. Notification to Authority of change in information in register.

(1) The notification to the Authority of a change in the information contained in the Register shall be made by the person to whom the information relates within ninety days from time the change in the information occurs.

(2) The notification for change of particulars under this regulation shall be accompanied by the relevant documents including a deed poll and the prescribed fees.

(3) The Authority may require a person to present himself or herself to the Authority before making a change in the particulars relating to person in the register.

(4) Where the Authority is satisfied that there is change in the particulars of a person entered in the Register, the Authority shall accordingly change the particulars relating to that person in the Register.

(5) The notification to the Authority under subregulation (1) shall be in Form 1 in Schedule 2.

(6) Where the Authority refuses to change the particulars of a person entered in the Register, the Authority shall notify the person within thirty days from the date of the decision.

(7) The notification under subregulation (6) shall state clearly the reason for the refusal.

(8) Where a change of particulars includes a change in the name, date of birth, place of birth, sex, the notification shall include a request for a new national identification card or alien's identification card, and in such a case the person shall surrender the old card to the Authority.

(9) Notwithstanding subregulation (2), no fee shall be charged for a notification of change of particulars that does not require the issuance of a new identification card or alien's identification card.

(10) A person who is dissatisfied by a decision of the Authority may apply for review of the decision to the identification and registration committee in the prescribed form and manner.

(11) A person dissatisfied with the decision of the registration and identification committee may, thirty days after receiving notice of the decision of the committee, appeal to the High Court.

5. Notification to Authority of error in information in register.

(1) The notification to the Authority of an error in the information contained in the Register shall be made by the person to whom the information relates and may be made within ninety days from time the error in the information occurs or within ninety days after the person becomes aware of the error.

(2) The notification shall be in Form 1 in Schedule 2 and accompanied by the prescribed fee.

(3) Where the Authority is satisfied that there is an error in the information contained in the register, the Authority shall accordingly rectify the error in the register.

(4) The prescribed fee under subregulation (2) shall only be payable where the error is occasioned by the person to whom the information relates.

6. Update of information in the Register from other databases.

(1) For the purposes of updating the Register under section 64(2) of the Act, the Authority shall write to the relevant Government agency from which the information is required stating the nature of the information required.

(2) The Authority shall develop guidelines to regulate the use and access of information from other Government databases to update the register.

7. Authority to safeguard information in the Register.

(1) The Authority shall—

- (a) develop and enforce necessary security measures to safeguard information in the Register from unauthorised access and disclosure; and
- (b) take all reasonable steps to ensure that any person employed in the Authority is aware of and complies with the security measures regarding the management and protection of information in the Register.

(2) The Authority shall take the necessary steps to secure the integrity of data in the Register through the adoption of appropriate, reasonable, technical and organizational measures to prevent—

- (a) the loss of, damage to or unauthorised destruction of the information; and
- (b) unlawful access to or unauthorised processing of data in the register.

(3) For the purposes of subregulation (2), the Authority shall take reasonable measures to—

- (a) identify reasonably foreseeable internal and external risks to data in the register;
- (b) establish and maintain appropriate safeguards against the identified risks;
- (c) regularly verify that the safeguards are effectively implemented; and
- (d) ensure that the safeguards are continually updated in response to new risks or deficiencies.

(4) The Authority shall observe generally accepted information security practices and procedures and specific industry or professional rules and regulations.

(5) The staff of the Authority shall be required to sign confidentiality agreements for the purposes of safeguarding the information in the Register.

8. Confirmation of information in the register.

(1) A ministry, department or agency of Government or any institution or person may request the Authority to confirm the information provided by a person with the information contained in the Register in respect of any person.

(2) A request under sub regulation (1) shall be in Form 2 in Schedule 2 and shall be accompanied by the prescribed fee.

(3) The Minister may by statutory order waive the fees for confirmation of information in respect of any application made by a ministry, department or agency of Government.

9. Authority to update Register on death of registered person.

Where a person entered in Part One, Two or Three of the Register dies and the death is registered, the Authority shall immediately enter “deceased” in red across the name and number of the person in the Register and shall deactivate the dead person’s national identification number.

PART III—REGISTRATION

10. Application for registration.

An application for registration of a person shall be in Form 3 in Schedule 2 in respect of citizens and in Form 4 in the Schedule 2 in respect of resident aliens.

11. Application for registration to be made in person at a registration centre.

(1) A person required to register with the Authority under section 54 of the Act shall appear in person at the designated registration center for the purpose of being registered.

(2) For the purposes of this regulation, a person required to be registered shall present himself or herself to the registration officer at the nearest registration centre located in the area where the person resides or originates.

12. Registration of persons below sixteen years.

(1) Upon registration of a person after birth, the Authority shall for the purposes of allocation of a unique identification number under section 29(2) of the Act, extract the information from Part Three of the Register and enter it as appropriate in Part One or Part Two of the register.

(2) For the purposes of registration under this regulation, the Authority shall not require a child below sixteen years to present himself or herself to a registration officer or take and record the biometric information relating to that child until the information relating to the child is processed for the issuance of a national identification card under these regulations.

13. Registration of persons incapacitated by illness or age.

(1) In the case of a person incapacitated by illness, old age or other reason, the parent, guardian or other person responsible for the supervision or welfare of the person shall be responsible for ensuring that the person is registered.

(2) For the purposes of sub regulation (1), the parent, guardian or other person responsible for the supervision or welfare of the person may approach the registration officer to explain the circumstances of the person and obtain guidance on the best way to cause the registration of the person.

(3) The Authority shall develop guidelines to facilitate the registration of persons incapacitated by illness, old age or other reason.

14. Authority may require applicant to authenticate information provided for registration.

The Authority may, where necessary, require a person applying for registration to authenticate any facts in the application form or documents required by section 55 of the Act and presented to a registration officer.

Procedure after receipt of application

15. Processing of information taken from applicant at registration.

(1) Where the Authority is *prima facie* satisfied that an applicant for registration has provided all the information required for registration, the Authority shall—

- (a) record the particulars of the applicant;
- (b) take the photograph of the applicant;
- (c) take and record the applicant's fingerprints or other biometric information;
- (d) give the applicant a copy of the application form and an acknowledgment of receipt of the application for registration.

(2) In the case of an applicant with a disability or physical limitation rendering him or her unable to provide a fingerprint or other biometric information, the disability or physical limitation shall be recorded by the registration officer.

(3) For the avoidance of doubt, an acknowledgement of receipt of the application for registration issued under subregulation (1) is not proof of registration but only proof of receipt of an application for registration by the Authority.

(4) An acknowledgement of receipt of the application for registration shall be in Form 5 in Schedule 2.

(5) The Authority shall process all applications for registration within sixty days from the date of receipt of the application.

(6) Where the Authority after processing an application for registration is satisfied that the person meets the criteria for registration under the Act, the Authority shall register the person by entering the particulars of the person in the Register and allocating the person a unique national identification number under section 68 or 72 of the Act.

(7) The entry of a person's details in the Register is *prima facie* evidence that the person is registered in accordance with the Act and these Regulations.

16. Refusal to register a person.

(1) Where the Authority rejects the application to register a person, the Authority shall within thirty days of making the decision, inform the person of the decision in writing and the reasons for the decision.

(2) A person who is dissatisfied with the decision of the Authority may appeal to the registration and identification committee in the prescribed form.

(3) A person dissatisfied with the decision of the registration and identification committee may, thirty days after receiving notice of the decision of the committee, appeal to the High Court.

17. Cancellation of registration.

(1) The Authority may cancel or revoke a person's registration in accordance with section 57(3) of the Act.

(2) Before the Authority cancels a person's registration, the Authority shall give the person a right to be heard.

(3) A person whose registration has been cancelled or revoked may apply for registration where there is change in the circumstances of the person or the reasons for the cancellation or revocation cease to apply.

(4) An application under subregulation (3) shall be in Form 6 in Schedule 2.

(5) The Authority shall register the person under this regulation where the Authority is satisfied that the conditions for the cancellation or revocation no longer apply to the applicant.

(6) A person dissatisfied with the decision of the Authority under this regulation may apply to the registration and identification committee for the review of the decision.

(7) A person dissatisfied with the decision of the registration and identification committee may, thirty days after receiving notice of the decision of the committee, appeal to the High Court.

PART IV—NATIONAL IDENTIFICATION CARDS AND ALIEN'S IDENTIFICATION CARDS

18. Issuance of national or alien identification cards.

(1) Subject to regulation 19, the Authority shall issue a national identification card or alien's identification card, bearing the particulars of that person and the national or alien identification number allocated to that person.

(2) The form of the unique identification number shall be determined by the Authority.

(3) The national identification card and aliens' identification card shall be in Form 7 in Schedule 2.

(4) For the avoidance of doubt, the particulars contained in a national identification card or aliens' identification card shall correspond with the particulars of the person in the Register.

(5) Where the particulars contained in a national identification card or aliens' identification card do not correspond with the particulars of the person in the Register, the information in the Register shall take precedence over the information in the card.

19. Validity of national identification card.

(1) A national identification card shall be valid for ten years from the date of issue and shall be renewable in accordance with these Regulations.

(2) The validity of an alien identification card shall correspond to the validity period of the entry permit, dependants pass, pupil's pass or certificates of residence or other immigration facility issued to alien residents under the Uganda Citizenship and Immigration Control Act, Cap 66 and shall be renewable in accordance with these Regulations.

20. Identification cards for persons below sixteen years.

The Authority may issue special identification cards to persons below sixteen years.

21. Processing of cards for persons attaining sixteen years.

(1) For the purposes of section 69 of the Act and regulation 20, a person who has attained sixteen years shall present himself or herself to the registration officer at the nearest registration centre of the area where the applicant resides or originates.

(2) Where the Authority is *prima facie* satisfied that the person has attained the age of sixteen years and provided all the information required for registration, the Authority shall—

- (a) record the particulars of the person;
- (b) take the photograph of the person;
- (c) take and record the persons' fingerprints or other biometric information; and
- (d) give the person a copy of the application form and an acknowledgment of receipt of the application for registration.

(3) The Authority shall process and issue the national identification card or alien's identification card to the person within sixty days.

22. Collection of identification cards.

(1) Once the Authority has processed the person's identification card, the Authority shall inform the person to collect his or her identification card.

(2) A person shall collect his or her identification card in person.

(3) Where a person is unable to collect his or her identification card in person, he or she shall sign an authorisation form in Form 8 in Schedule 2 authorising another person to collect the identification card.

(4) A person authorised to collect an identification card under subregulation (3) shall in addition to the authorisation Form present the registration receipt issued under these Regulations.

(5) The person authorised to collect the identification card shall be a person who himself or herself holds an identification card.

23. Renewal of national identification card or alien's identification card.

(1) A holder of a national identification card shall apply to the Authority in Form 9 in Schedule 2 for renewal of a national identification card at least two months before the expiry of the card.

(2) Upon the expiry of the alien identification card and the holder of the alien identification card intends to continue residing in Uganda, the person shall upon renewal of such facility, apply to the Authority in Form 10 in Schedule 2, for renewal his or her alien identification card.

(3) All applications for renewal under this regulation shall be accompanied by the prescribed fee.

(4) The Authority may require a person to present himself or herself to a registration officer to update the photograph or other information contained in the Register before renewing the national identification card.

(5) The Authority may in addition to the fee for renewal impose a fee of not more than two currency points in respect of each day of default on renewal.

24. Loss of national identification card or aliens' identification card.

(1) Where a person loses a national identification card issued under these Regulations, the person shall immediately report the loss to the nearest police station.

(2) A person who has lost a national identification card shall, after reporting the loss of the national identification card to the police apply to the Authority, within thirty days for replacement of the national identification card.

(3) The application for a replacement shall be in Form 11 in Schedule 2 and shall be accompanied with the prescribed fee and the police report.

25. Replacement of defaced or damaged identification card

(1) A person may apply to the Authority for replacement of a national identification card where the national identification card is defaced or damaged.

(2) The application shall be in Form 11 in Schedule 2 and shall be accompanied by the prescribed fees.

26. Special provisions on aliens' identification cards

(1) An alien shall produce his or her identification card within seven days for inspection, whenever required to do so by a registration officer.

(2) In addition to the provisions of section 75 of the Act, an alien's identification card shall be surrendered to the Authority or to the nearest police station—

- (a) before the holder departs from Uganda;

- (b) when the holder acquires citizenship; or
- (c) by the person in possession of the card, within thirty days after the death of the holder.

(3) On the loss, destruction or damage of an alien identification card, the holder of the card shall report the loss, destruction or damage to the Authority or the nearest police station giving the details of the identification card and a detailed account of the circumstances under which the loss, destruction or damage occurred and the Authority shall issue a temporary document to the holder notifying the loss, destruction or damage of the card.

(4) Where a card reported lost is not found within one month from the loss, and in case of destruction or damage as soon as practicable, the Authority shall issue a new card to the alien.

PART V—GENERAL

27. Power to verify card by use of card reader.

(1) Any person or Government agency to whom a national identification card or alien identification is lawfully presented may ascertain the authenticity of the card using an identity card reader.

(2) For the purposes of subregulation (1), the person or Government agency may scan the person's fingerprints and match the template of the live print with the template that is stored in the storage medium embodied in the national or alien identification card or register through secured link.

(3) A person who without reasonable excuse refuses to surrender a national or alien identification card to allow a law enforcement officer, registration officer or any authorised person to view any information or scan a fingerprint on the card commits an offence and is liable on

conviction to a fine not exceeding two currency points or imprisonment not exceeding six months or both.

28. Mandatory use of the national identification card or alien's identification card.

(1) A national identification card or alien identification card or national identification number issued to a person shall be used for the following transactions where identification is required—

- (a) application for and issuance of a passport;
- (b) application for and issuance of a drivers licence;
- (c) opening of individual or personal bank accounts;
- (d) purchase of insurance policies;
- (e) purchase, transfer and registration of land by an individual or a connected transaction subject to the provisions of other enactments;
- (f) transactions pertaining to individuals in respect of pensions;
- (g) transactions specified in the contributory health insurance scheme;
- (h) transactions that have social security implications;
- (i) consumer credit transactions;
- (j) registration of voters;
- (k) registration or payment of taxes;
- (l) registration of SIM cards;
- (m) registration of any business entity;
- (n) application for public government services, facilities, approvals, permissions or benefits; and

(o) any other transaction which the Authority may determine and publish in the *Gazette*.

(2) A person, organisation or agency that offers any of the services specified under subregulation (1) shall demand the presentation of a national identification card or alien identification card before providing the service.

(3) Where a person is unable to provide a national identification card or alien identification card, the person, organisation or agency to provide the service may require the person to provide his or her national identification number or alien's identification number.

29. Lost, destroyed, damaged or defaced identification card ceasing to be valid.

Where a person has reported to the Authority that a national identification card or alien identification card has been lost, destroyed, damaged or defaced, the identification card shall from the time that report is made cease to be valid.

SCHEDULES

SCHEDULE 1

Regulation 2

CURRENCY POINT

One currency point is equivalent to twenty thousand shillings.

SCHEDULE 2

Form 1

THE REPUBLIC OF UGANDA

Regulation 4(5), 5(2)

The Registration of Persons Act, 2015

To: The National Identification and
Registration Authority

NOTIFICATION OF CHANGE / ERROR IN INFORMATION IN THE REGISTER

Part 1: Details of person

- (a) Name:.....
- (b) Date of birth.....
- (c) National Identification Number.....

Part 2A: Notification of change

- (a) The following information contained in the Register has changed as follows:
 From To
- From To
- From To.....
- (b) Require new card.....Yes/No

Part 2B: Notification of Error

The information on the Register which erroneously appears as
.....(state error) should appear
as.....(state the correct information).

I hereby request the Authority to update the Register accordingly.
Require new card.....Yes/No

Dated thisday of.....

Signed.....

FORM 2

Regulation 8 (2)

THE REPUBLIC OF UGANDA
The Registration of Persons Act, 2015

To: The National Identification and
Registration Authority
Kampala

REQUEST TO CONFIRM INFORMATION IN THE REGISTER

1. Name of person or Institution making request.....

Address

Physical.....

<i>Name</i>	<i>Date of birth</i>	<i>National Identification Number (NIN)</i>

Telephone.....

Email

2. Information required to be confirmed

3. Reason for request: State why you need to confirm the information in respect of the persons listed

.....
.....
.....
.....
.....
.....

Dated this.....day of.....20.....

Signed.....

FORM 3

THE REPUBLIC OF UGANDA

Regulation 10

The Registration of Persons Act, 2015

APPLICATION FOR REGISTRATION AND NATIONAL IDENTIFICATION CARD.

Details of applicant

1. Surname
2. Other names
3. Previous or maiden names (if any)
4. Sex
5. Date of birth
6. Place of birth.....
7. Place of origin.....
8. Indigenous community to which applicant belongs
9. Clan (where applicable).....
10. Postal address
11. Residential address.....
 - (a) Village.....
 - (b) Parish.....
 - (c) sub county.....
 - (d) county
 - (e) District.....
12. Occupation
13. Profession
14. Highest level of education attained (primary, secondary, tertiary).....

- 15. Marital status (Married, single, divorced, widowed or separated)
- 16. Name of spouse (where applicable).....
- 17. Particulars of applicant’s children (Number, names, sex and ages of children)

Details of applicant’s parents

- 18. Father’s names and place of birth (give particulars of clan)
- 19. Mother’s names and place of birth (give particulars of clan)
- 20. Previous nationality (if any) (attach proof of renunciation)
- 21. Passport number of applicant (if any)
- (a) Place of issue
- (b) Date of issue
- (c) Issuing authority
- 22. Driving licence number (where applicable).....
- 23. Tax identification number (where applicable)

DECLARATION

I,, declare that the above particulars are true to the best of my knowledge and belief.

Date

Signature *Thumbprint*

FOR OFFICIAL USE ONLY

- A. Application received and checked by
- Signature of registration officer
- Date
- B. Comments of registration officer
-

C. Authority's decision

Date

Signature of Registration officer.

FORM 4

Regulation 10

THE REPUBLIC OF UGANDA
The Registration of Persons Act, 2015

**APPLICATION FOR REGISTRATION AND ALIEN'S
IDENTIFICATION CARD.**

Details of applicant

- 1. Surname
- 2. Other names
- 3. Previous or maiden names (if any)
- 4. Sex
- 5. Date of birth
- 6. Place of birth.....
- 7. Country of origin.....
- 8. Postal address
- 9. Residential address.....
 - (a) Village.....
 - (b) Parish.....
 - (c) sub county.....
 - (d) county
 - (e) District.....
- 10. Occupation
- 11. Profession
- 12. Details of employer/business
- 13. Highest level of education attained (primary, secondary, tertiary)
.....

14. Marital status (Married, single, divorced, widowed or separated)
15. Name of spouse (where applicable)
16. Particulars of applicant's dependants (Number, names, sex and ages of children)
17. Citizenship.....(list all citizenships held)
18. Previous nationality (if any) (attach proof of renunciation)
-
19. Passport number of applicant (if any)
- (a) Place of issue
- (b) Date of issue
- (c) Issuing authority
20. Date of entry into Uganda.....
21. Immigration status
- (students/pupil pass, dependants' pass, work permit, certificate of residence, special pass) tick whichever is appropriate and attach relevant immigration status)
22. Immigration File No.
23. Driving licence number
24. Tax identification number

DECLARATION

I,, declare that the above particulars are true to the best of my knowledge and belief.

Date

Signature *Thumbprint*

FOR OFFICIAL USE ONLY

- A. Application received and checked by
- Signature of registration officer
- Date
- B. Comments of registration officer

.....
C. Authority's decision
.....
.....

Date
.....
Signature of Registration officer.

FORM 5

Regulation 15(4)

THE REPUBLIC OF UGANDA

The Registration of Persons Act, 2015

Registration Receipt

Name.....
Address.....
Occupation.....
Date of application.....
Place of application.....
Received by.....

.....
Registration officer

FORM 6

Regulation 17 (4)

THE REPUBLIC OF UGANDA

The Registration of Persons Act, 2015

Application to Register after Cancellation of Registration

Application No.....

Details of applicant

1. Surname
2. Other names
3. Previous or maiden names (if any)
4. Sex
5. Date of birth
6. Place of birth.....
7. Place of origin.....
8. Indigenous community to which applicant belongs
9. Clan (where applicable).....
10. Postal address
11. Residential address (state actual village, sub county, county and district of permanent residence)
.....

-
12. Occupation
 13. Profession
 14. Highest level of education attained (primary, secondary, tertiary)
.....
 15. Marital status (Married, single, divorced, widowed or separated)
 -
 16. Name of spouse (where applicable)
 17. Particulars of applicant's children (Number, names, sex and ages of children)
.....
 18. Height of applicant
 19. Colour of eyes
 20. Colour of hair

Details of applicant's parents

21. Father's names and place of birth (give particulars of clan)
.....
22. Mother's names and place of birth (give particulars of clan)
-
23. Previous nationality (if any) (attach proof of renunciation)
.....
-
24. Two contemporary descendants.....
-

- 25. Passport number of applicant (if any)

 - (a) Place of issue
 - (b) Date of issue
 - (c) Issuing authority

- 26. Applicant's blood group
- 27. Driving licence number
- 28. Tax identification number

DECLARATION.

I,, declare that the above particulars are true to the best of my knowledge and belief and declare that the errors or mistakes that led to the cancellation of my earlier registration have been corrected.

Signature _____ *Thumbprint* _____

(Three passport size photographs should be attached.)

Date

FOR OFFICIAL USE ONLY

- A. Application received and checked by

 - Signature of registration officer
 - Date

- B. Comments of registration officer

 -

C. Authority's decision

.....
.....

Date

.....
Signature of Registration officer.

Form 7

Regulation 18 (3)

THE REPUBLIC OF UGANDA

The Registration of Persons Act

National Identification Card/Alien Identification Card

Surname.....

Given Name

Nationality

Date of birth.....

Card Number.....

Date of expiry

Holder's signature

Outer side

Village.....

Parish.....

Sub County

County

District.....

ENDORSEMENTS AND OFFICIAL REMARKS

Outer side

ANYONE FINDING THIS CARD SHOULD HAND IT TO THE AUTHORITY OR THE NEAREST POLICE STATION

FORM 8

Regulation 22(3)

The Registration of Persons Act, 2015

Authorisation Form

I..... (card owner’s name) authorise
..... (authorised person’s name)
of(national identification number) to pick up my National
Identification Card from the Authority.

Dated this.....day of.....20.....

Signed..... (*card owner*)

Please attach acknowledgement receipt

FORM 9

Regulation 23(1)

The Registration of Persons Act, 2015

Application for renewal of National Identification Card.

I.....the undersigned hereby apply for renewal of my National Identification Card datedday of.....20.....(*attach a copy of the national identification card*)

Particulars of applicant

1. National identification number.....
2. Surname
3. Other names
4. Previous or maiden names (if any).....
5. Sex
6. Postal address
7. Residential address (state actual village, sub county, county and district of permanent residence).....
8. Occupation
9. Profession
10. Marital status (Married, single, divorced, widowed or separated)
11. Name of spouse (where applicable)

-
12. Particulars of applicant's children (Number, names, sex and ages of children)
13. Previous nationality (if any) (attach proof of renunciation)
14. Driving licence number.....

DECLARATION.

I,, declare that the above particulars are true to the best of my knowledge and belief and that I have not lost my status as a citizen of Uganda. I further declare that I have no other valid National Identification Card in my possession.

Signature *Thumbprint*

Date

FOR OFFICIAL USE ONLY

- A. Application received and checked by
- Signature of registration officer
- Date
- B. Comments of registration officer
-
- C. Authority's decision
-
-

Date

.....
Signature of Registration officer.

FORM 10

Regulation 23(2)

The Registration of Persons Act, 2015

Application for renewal of Alien Identification Card.

I..... the undersigned hereby apply for renew of my Alien Identification Card dated day of.....20.....(attach a copy of the alien identification card)

Particulars of applicant

- 1. National identification number.....
- 2. Surname
- 3. Other names
- 4. Previous or maiden names (if any).....
- 5. Sex
- 6. Postal address
- 7. Residential address (state actual village, sub county, county and district of permanent residence).....
- 8. Citizenship.....(sate all citizenships held)
- 9. Occupation
- 10. Profession
- 11. Marital status (Married, single, divorced, widowed or separated)

12. Name of spouse (where applicable) and alien identification number, if any

13. Particulars of applicant's children (Number, names, sex and ages of children)
14. Passport number of applicant (if any)
 (a) Place of issue
 (b) Date of issue
 (c) Issuing authority
15. Immigration status.....
16. Driving licence number

DECLARATION.

I,, declare that the above particulars are true to the best of my knowledge and belief and that I have not lost my status as a citizen of Uganda. I further declare that I have no other valid National Identification Card in my possession.

Signature *Thumbprint*

Date

FOR OFFICIAL USE ONLY

- A. Application received and checked by
 Signature of registration officer
 Date
- B. Comments of registration officer
- C. Authority's decision

.....

Date

.....
Signature of Registration officer.

FORM 11

Regulations 24(3) and 25(2)

The Registration of Persons Act

**Application for replacement of lost, defaced or damaged*
National Identification Card.**

I.....the undersigned hereby
apply for replacement of my lost, defaced or damaged* National Identification
Card datedday of.....20.....(attach a copy of
the national identification card, if available)

Particulars of applicant

- 1. Surname
- 2. Other names
- 3. Previous or maiden names (if any)
- 4. Sex
- 5. Date of birth
- 6. Place of birth
- 7. Place of origin.....
- 8. Indigenous community to which applicant belongs
-
- 9. Clan (where applicable).....

10. Postal address
11. Residential address (state actual village, sub county, county and district of permanent residence)
12. Occupation
13. Profession
14. Highest level of education attained (primary, secondary, tertiary).....
15. Marital status (Married, single, divorced, widowed or separated)
16. Name of spouse (where applicable)
17. Particulars of applicant's children (Number, names, sex and ages of children).....
18. Height of applicant
19. Colour of eyes
20. Colour of hair

Details of applicant's parents

21. Father's names and place of birth (give particulars of clan)
22. Mother's names and place of birth (give particulars of clan).....
23. Previous nationality (if any) (attach proof of renunciation)
24. Two contemporary descendants
25. Passport number of applicant (if any)

- (a) Place of issue.....
- (b) Date of issue.....
- (c) Issuing authority
- 26. Applicant's blood group
- 27. Driving licence number
- 28. Tax identification number

DECLARATION.

I,, declare that the information given in this application is true and correct to the best of my knowledge and belief and that I have not lost my status as a citizen of Uganda.

Signature *Thumbprint*

Date

FOR OFFICIAL USE ONLY

- A. Application received and checked by
- Signature of registration officer
- Date
- B. Comments of registration officer
-
- C. Authority's decision
-
-

Date

.....
Signature of Registration officer.